

## Database/Applications

# Support Analyst 1

### Job Description:

The responsibilities of this position include, but are not limited to:

- Reviews, evaluates, designs, implements and maintains company databases.
- Identifies data sources, constructs data decomposition diagrams, provides data flow diagrams and documents the process.
- Prepares and generates database reports and queries specific to various department needs.
- Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems.
- Consults with users to identify current operating procedures and to clarify program objectives.
- Perform day-to-day Information Technology operations and support tasks and duties as required.
- Reports to IT Manager

### Skills and Abilities

- Bachelor's Degree in Computer Science or related area or equivalent in experience and/or certifications
- Strong working knowledge of Relational Database Management Systems (RDBMS): Microsoft SQL, Microsoft Access and MySQL
- Strong working knowledge of building SQL Queries with multiple tables
- Working knowledge of database design and reporting techniques
- Working knowledge of Database Reporting Tools( i.e. Crystal Reports)
- Working knowledge of Windows Active Directory and Linux
- Scripting and/or programming knowledge
- Strong written and oral communication skills
- Strong problem solving and analytical skills
- Detail oriented

### The following skills are a plus:

- Web Administration Skills: HTML, PHP, IIS, Apache
- Scripting/Programming Skills: VBScript, Visual Studio, VB, KIXScript
- Networking Skills
- Working knowledge of Borland Interbase and/or Firebird

### Hours:

Contract to Hire 6 Months, Full Time Only, Monday through Friday Shift: 8:00am to 5:00pm

### Compensation:

Commensurate with experience, Paid Training, Excellent benefits package (Medical-Dental Insurance, 401k, Supplemental Life Insurance, Paid Holidays, Paid Vacation, Educational Reimbursement, Flexible Work Schedule and Athletic Facility/Fitness Center)

### For more information:

Please contact  
Hazy Pipo  
Director of Human Resources  
Apply online at: <http://www.usfmgroup.com/careers.php>

Toll Free: 800-682-8485 Direct: 619-398-1000 Fax: 619-374-2981  
3131 Camino Del Rio North, Suite 800 San Diego, CA 92108



U.S. Financial Management, Inc.  
A Drug Free Work Environment  
Equal Opportunity Employer